



Date

Property Owner

Address

Marshfield, WI 54449

RE: Lead Service Line Replacement

Dear Property Owner,

If you are receiving this letter, Marshfield Utilities has already determined that you have a lead service line into your home or business.

The Environmental Loans Section of the Wisconsin Department of Natural Resources has made available through the Safe Drinking Water Loan Program (SDWLP) principal forgiveness loans for lead service line replacements on private property. Marshfield Utilities applied for and has been awarded up to the full \$300,000. These dollars can be used only for LSL replacement on private property that result in full lead service line replacement on both the utility owned side of the water service and on the customer owned side of the water service.

This plan presents an opportunity for you, our customer, to have your lead service line replaced at little or no cost to you. It is very important that you take advantage of this opportunity in a timely fashion. Failures to do so will likely result in you being responsible for the full replacement cost in the future.

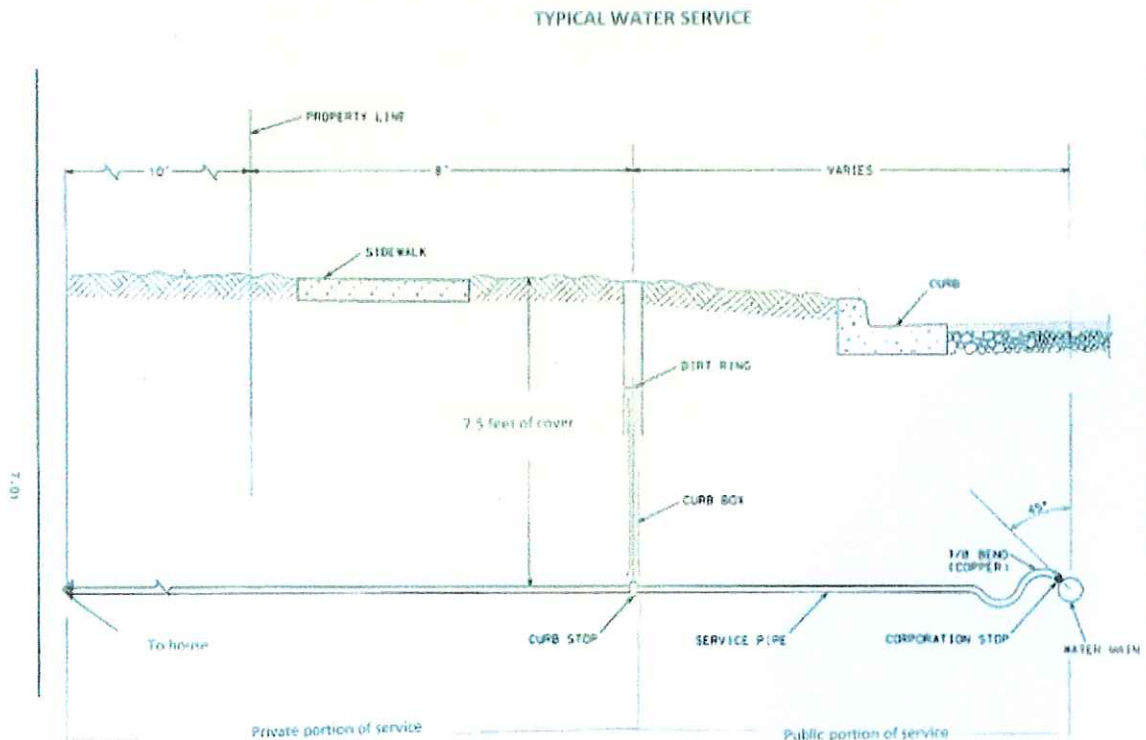
The DNR is allowing three years from the date that the Financial Assistance Agreement is executed for the funds to be expended by the municipality. The program must be started by June 1, 2017.

With the plan that Marshfield Utilities has derived, you will work directly with a contractor from a list of pre-qualified plumbers for the service replacement. You can request a copy of this list from Marshfield Utilities at your convenience. The contractors listed will be familiar with the program and will know the necessary steps to take to coordinate with Marshfield Utilities to complete the project. You will pay the contractor when the work is complete and provide a copy of the receipt to Marshfield Utilities. Marshfield Utilities will send a copy of the receipt to the DNR who will then reimburse you.



If you wish to participate in this program, please complete the attached "PERMIT APPLICATION FOR LEAD WATER SERVICE LINE REPLACEMENT" form and send back to Marshfield Utilities at 2000 S. Central Avenue, Marshfield, WI 54449.

I have included a sketch of a service line for your use. The part you will be responsible to replace is from the curb stop to the meter in the house.



If you have any questions or concerns in regards to our LSL replacement program, feel free to contact me at your convenience. I can be reached by phone at 715-898-2170 or by email at john.richmond@marshfieldutilities.org.

Sincerely,

John W. Richmond, PE
Water Manager

JWR



PERMIT APPLICATION FOR LEAD WATER SERVICE LINE REPLACEMENT

Date: _____ Application No. _____

Owner: _____ hereby makes an application for consideration of replacement of the privately owned lead water service line at the following location:

Address: _____

Phone number: _____

Email Address: _____

Water Service information:

Size of existing connection: _____

Size of proposed new service: _____

Type of material for new service line: Copper: _____ Plastic: _____ Other: _____

Current building use: Residential (1 or 2 family): _____ Day Care: _____ School _____

Submittal of this application with two replacement cost quotes from pre-qualified plumbers/contractors is required to be eligible for reimbursement funding. The undersigned owner or authorized agents thereof, offers the above information and agrees to abide by the rules and regulations of Marshfield Utilities and the City of Marshfield.

Owner/Authorized Agent Signature

Owner/Authorized Agent Address

APPLICATION MUST BE SUBMITTED WITH TWO (2) QUOTES FROM PREQUALIFIED PLUMBERS OR CONTRACTORS.



(MARSHFIELD UTILITIES USE)

Lead Service Line confirmed by Utility Staff: Yes _____ No _____

Plumbing Estimates obtained: Yes _____ No _____ Date _____

Permit Application Approved: Yes _____ No _____

Approved by: _____ Date: _____

Conditions:

